

email for review. If it is determined further discussion is required this item will be deferred to the next meeting; otherwise, the agreed-upon draft will be sent back to the Ombudsman to review any amendments and sign off.

4. Matters Arising from Previous Minutes

a. Legislative Amendments – SPLA

Members reviewed the report provided by the Consultant on proposed legislative amendments to the SPLA. There were no further comments. It was agreed that the proposal will proceed to public consultation, after which it would be updated further.

b. Update: Parliamentary Code of Conduct

Ms Winspear reported that in her discussions with the Speaker of Parliament he was content that the CSPL develop the proposed sanctions and penalties for inclusion in the SPLA amendments and when agreed, he would include the exact same in the Parliamentary Code of Conduct that he was developing.

Ms Winspear presented the proposed sanctions she found in her research of the matter for members' consideration. She advised that comparable examples from the Caribbean were limited. Members specifically requested that sanctions outlined in the British Virgin Islands (BVI) Parliamentary Code be explored. The proposed levels of sanctions were discussed, and it was agreed that a full range, reflecting varying degrees of severity, should be included for stakeholder consultation to allow feedback on all options. Ms Winspear will provide an update once further research on BVI is completed, and otherwise progress the matter to consultation.

c. PR & Education Initiatives

Ms Winspear presented her proposed plan for public and stakeholder consultation on the SPLA amendments. She noted that the Speaker of Parliament had expressed particular interest in participating in the consultation process for MPs, given the implications for the Parliamentary Code of Conduct. It was agreed that consultation activities could be conducted over a one- to two-week period, with an online survey serving as the primary engagement mechanism for members of the public during a three-week public consultation window. Members agreed that reliance on printed media should be minimised.

The Manager outlined the broader timeline for education and outreach activities, including SPLA consultation in March, a Good Governance Roadshow in April, and Register of Interests outreach in May/June.

d. Election Reform

Members were updated that the Supervisor of Elections had acknowledged receipt of the correspondence from the Commission and advised that updates would continue to be

provided. It was agreed that the CSPL would follow up on a monthly basis initially; if no substantive progress is made after two follow-ups, the Chairman would take the matter forward.

e. Information Sharing Protocol with Office of the Auditor General

There were no substantive updates on this item. Ms Winspear will continue to follow up with the Office of the Auditor General.

f. Register of Interests Update

i. Reviews of Declarations

Members were advised that a list of Key Management Personnel (KMP) was received from the Office of the Auditor General, which has been helpful in the declaration review process. Due to technical difficulties attention had to be diverted from this task for a time, but it should be able to be picked back up shortly.

It was generally noted that compliance among the highest-level of declarants (especially CIG senior leadership) has generally been strong. However, significant gaps in compliance have been identified within Statutory Authorities and Government Companies and the Civil Service KMP but conversely relatively junior staff were found to be completing declarations where there was no need for them to do so.

Ms Winspear will continue to explore compliance rates for ROI declarations and examine individual returns for any matters to flag for further consideration.

ii. Compliance Follow-ups

Members discussed ongoing compliance follow-ups and escalation procedures, which concluded recently with all prioritised outstanding declarants for the 2023-2024 period now having been confirmed as in compliance.

It was agreed that the existing Escalation Process for ROI Non-Compliance should be amended to remove the personal warning section in its entirety, in an effort to make the process more efficient. The Secretariat will amend the process document accordingly.

g. Complaints/Enquiries

i. CSPL COMP 001/2023

Members reviewed the response received from the relevant public authority dated 13 January 2026. It was agreed that additional time was required to verify the accuracy of the information provided. The Research Analyst will provide an update at the next meeting.

ii. CSPL COMP 001/2025

Members reviewed the response received from the relevant public authority, including the requested documentation. It was noted that consideration should be given to whether elements of the internal audit report that were not accepted by the authority were reasonable. The Research Analyst will circulate a follow-up email in the coming weeks to seek members' feedback on this, or whether the matter should be deferred for full discussion at the next meeting.

h. Draft 28th Report

Members discussed the draft 28th Report and provided initial feedback. The draft will continue to be refined for final approval.

i. Plan Cayman Tribunal

The Research Analyst advised that the final two Tribunal members have either submitted, or are in the process of submitting, their declarations to the Register of Interests. No further action is required.

j. Regulation of Board Appointment Procedures

Ms Winspear reviewed her proposed amendments to the Public Authorities Act. Members considered each proposal and provided feedback. Ms Winspear will incorporate the agreed positions and draft correspondence for the Commission's consideration. This will be circulated to members if time permits, or otherwise tabled at the next meeting.

5. Any Other Business

a. CSPL ENQ 001/2025

It was noted that an update on this matter had been received from the relevant public authority. The Research Analyst will circulate this correspondence to members for their review, but noted that it appears that the matter has been fully resolved.

6. Action Items

Members will:

- a. consider the draft MOU with Ombudsman and provide feedback, per item 3.b. above;
- b. consider the final suggested amendments to the Public Authorities Act if/when received, per item 4.j. above;
- c. consider the summary of the public authority's response in CSPL COMP 001/2025 for any further action, per item 4.g.ii. above;
- d. provide feedback on 28th Report at next meeting, per item 4.h. above;

The Consultant will:

- e. circulate the draft MOU with the Ombudsman to members and provide feedback, per

- item 3.b. above;
- f. If the MOU with the Ombudsman is agreed-upon, send to Ombudsman for sign-off, per item 3.b. above;
- g. proceed with carrying out plans for SPLA Amendments public consultation, per item. 4.a. above;
- h. provide an update on research into BVI Parliamentary Code once completed, per item 4.b. above;
- i. follow-up with the Office of the Auditor General on information sharing protocol, per item 4.e. above;
- j. continue with ROI declaration reviews when possible, per item 4.f.i. above;
- k. Continue to explore compliance rates for ROI declarations and examine individual returns for any matters to flag for further consideration, per item 4.f.i. above;
- l. If time permits, circulate draft correspondence on suggested amendments to the Public Authorities Act, per item 4.j. above;

The Secretariat will:

- m. upload approved minutes to the CSPL website, per item 2.a. above;
- n. circulate meeting invitations for March and September, per item 3.a. above;
- o. proceed with plans for carrying out Education & PR activities as approved, including the SPLA amendments consultation in March, Good Governance campaign in April, and Register of Interests outreach in May/June, per item 4.c. above;
- p. follow-up monthly on the amendments to the Elections Act, per item 4.d. above;
- q. remove the personal warning section from the Escalation Process for ROI Non-Compliance, per item 4.f.ii. above;
- r. verify the accuracy of the information on CSPL COMP 001/2023, and provide an update, per item 4.g.i. above;
- s. follow-up with members via email to determine next steps with CSPL COMP 001/2025, per item 4.g.ii. above;
- t. continue to edit draft 28th Report, per item 4.h. above; and
- u. circulate updates on CSPL ENQ 2025/001 to members, per item 5.a. above.

7. Items to be Discussed at the Next Meetings

- a. Legislative Amendments – SPLA
- b. Parliamentary Code of Conduct
- c. PR & Education Initiatives
- d. Election Reform
- e. Draft Information Sharing Protocol with Auditor General
- f. Register of Interests Update
- g. Complaints / Enquiries
- h. Draft 28th Report
- i. Policies & Procedures Update
- j. Regulation of Board Appointment Procedures

k. MOU with Ombudsman

8. Next Meeting

The next meeting is scheduled for 10 March 2026 at 2:00 pm.

9. Adjournment

The meeting adjourned at 3:45 pm.

A handwritten signature in blue ink, appearing to read 'Woodrow Foster', written over a horizontal line.

Woodrow Foster

CHAIRPERSON

COMMISSION FOR STANDARDS IN PUBLIC LIFE