

**4th MEETING (EXTRAORDINARY) OF THE
COMMISSION FOR STANDARDS IN PUBLIC LIFE
13 MARCH 2024 @ 2:00 PM
MINUTES
VIA ZOOM**

PRESENT: Dr Sonia Bush Chairman (via Zoom)
J. Rosalie Twohey Member (via Zoom)
Keith Blake Member (via Zoom)

COMMISSIONS SECRETARIAT MEMBERS PRESENT:
Melanie McField Manager
Francis Kearns Deputy Manager
Lise Hurlstone Research Analyst

- 1. Meeting Called to Order**
The meeting was called to order at 2:01 pm. The Chairman welcomed all in attendance and opened with a prayer.

- 2. Outstanding Business**
 - a. Media Articles**
The Commission discussed a number of news articles and considered whether further action or investigation was required. The Secretariat was asked to issue correspondence to the relevant parties and conduct research in respect of the news articles.

After this discussion, the Deputy Manager proposed establishing a list of criteria which the Secretariat could use to filter news articles that would be of particular relevance to the Commission when media scanning. The Commission agreed that this would be useful and the Secretariat was asked to prepare these criteria for their review.

 - b. Update re CSPL’s Participation in the 2023 Cayman Islands Institute of Professional Accountants (“CIIPA”) Momentum Conference**
It was agreed that this matter was concluded and can be removed from the agenda.

- 3. Any Other Business**
 - a. Video Script**
The amended draft of the introductory video script was provided to the Commission via email by the PR & Education Coordinator. Members’ amendments were provided in the meeting, and were approved to be progressed.

 - b. 26th Report Update**
The Secretariat communicated that it was expected to have a first draft to circulate to the Commission by end of April, if not before.

c. Draft Email to Supervisor of Elections

The Commission discussed the draft email to the Supervisor of Elections and provided some amendments. The email was approved and the Secretariat was asked to send it accordingly.

d. Draft Letter to ACC re MOU

The Commission approved the draft letter to the ACC Chairman with a minor amendment, and requested that the Secretariat send accordingly.

4. Action Items

The Secretariat:

- a. Issue correspondence and conduct research as requested relating to item 2.a. above;
- b. Prepare the media review criteria as described in item 2.a. above;
- c. Progress the introductory video as described in item 3.a. above;
- d. Prepare the draft 26th Report as described in item 3.b. above;
- e. Send the email to the Supervisor of Elections as described in item 3.c. above; and
- f. Issue the letter to the ACC Chairman re the MOU as described in item 3.d. above.

5. Items to be Discussed at the Next Meeting

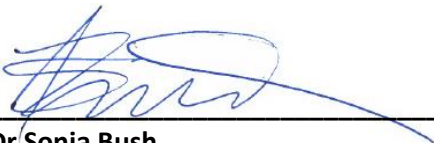
- a. Update on CSPL Policies and Procedures:
 - i. Lateral Flow Tests/Procurement Procedures
 - ii. OAG Investigation into Government Procurement Practices
 - iii. Port Authority Director Appointment
- b. Update re Parliamentary Code of Conduct
- c. Update re Election Observers' Report
- d. MOUs
 - i. Anti-Corruption Commission MOU
 - ii. Auditor General MOU
- e. CSPL Reports
 - i. 24th Report
 - ii. 25th Report
 - iii. 26th Report
- f. PR & Education Initiatives
- g. Media Articles
- h. Updates on Complaints and Enquiries

6. Date of the Next meeting

The next meeting is scheduled for 17 April 2024 at 2:00 pm.

7. Adjournment

The meeting adjourned at 4:12 pm.



Dr Sonia Bush
CHAIRMAN
COMMISSION FOR STANDARDS IN PUBLIC LIFE