

**2nd MEETING OF THE
COMMISSION FOR STANDARDS IN PUBLIC LIFE
7 MARCH 2024 @ 2:00PM
MINUTES
VIA ZOOM**

PRESENT: Dr. Sonia Bush Chairman (via Zoom)
J. Rosalie Twohey Member (via Zoom)
Keith Blake Member (via Zoom)

COMMISSIONS SECRETARIAT MEMBERS PRESENT:
Francis Kearns Deputy Manager
Lise Hurlstone Research Analyst

- 1. Meeting Called to Order**
The meeting was called to order at 2:02 pm. The Chairman welcomed all in attendance and opened with a prayer.
- 2. Confirmation of Previous Minutes**
 - a. 14 December 2023**
The minutes of the meeting held on 14 December 2023 were approved and will be uploaded to the CSPL website.
- 3. Outstanding Business**
 - a. Update CSPL Policies and Procedures**
 - i. Lateral Flow Tests/Procurement Procedures**
It was noted that a letter was sent to the Office of the Auditor General on 7 November 2023 on this matter. The Secretariat will follow up via email with a gentle reminder to the Auditor General.
 - ii. OAG Investigation into Government Procurement Practices**
Members discussed this draft letter and agreed that they were content for it to be sent with some minor suggested changes. The Chairman requested that a copy of the letter be circulated once it is sent to the Auditor General.
 - iii. Port Authority Director Appointment**
The Commission Chairman noted that the latest response from the Chairman of the Port Authority of the Cayman Islands (PACI) on 29 November 2023 was emailed to her directly, and she subsequently forwarded this to the Secretariat to add to the meeting agenda as is standard procedure.

The Commission discussed a draft response to the PACI Chairman and requested that the Secretariat type this up and circulate it to Members for approval. Once approved the Secretariat was requested to reply to the PACI Chairman via email, signed from the Commission. The Chairman asked the Secretariat to prioritize this action in order to progress this matter.

b. Update re Parliamentary Code of Conduct

The Commission reviewed and discussed the draft correspondence to the Premier, Hon. Juliana O'Connor-Connolly, who assumed her new role in November 2023. It was agreed that the Secretariat can send the letter after making some minor amendments.

c. Update re Election Observers' Report

The Commission considered the upcoming elections in 2025 and reviewed the chain of correspondence with the Supervisor of Elections in 2022-2023 querying the status of the Election Observers' Report recommendations. The last follow-up for an update was sent by the Secretariat on 22 November 2023 and it was noted that the next election is fast approaching. The Secretariat was asked to follow up with the Supervisor of Elections via email once more as a response has not yet been received.

d. Complaints/Enquires

i. CSPL-COMP-2023-001

The Commission reviewed the draft correspondence to the Premier, Hon. Julianna O'Connor-Connolly on this complaint. It was agreed that the Secretariat can send the letter after making some minor amendments.

ii. CSPL-ENQ-2023-001

The Commission was advised that a follow up email to this enquirer was sent, asking them to complete a formal complaint form as per the Commission's standard policy, but no response has yet been received. On that basis this enquiry is being closed and removed from the agenda. In the event that a formal complaint is submitted it can be added again through that avenue.

e. MOU with the Anti-Corruption Commission ("ACC")

i. MOU with Anti-Corruption Commission

The Commission discussed the draft MOU received from the ACC and determined that more time was needed to consider this. Accordingly, the Secretariat was asked to assist by scheduling an extraordinary meeting for Monday, 11 March 2024 at 2:00 pm via Zoom.

ii. MOU with Auditor General

The Commission considered drafting an MOU with the Auditor General, and decided to prepare correspondence to the Auditor General seeking her thoughts on establishing a more formal information-sharing relationship. The Secretariat was asked to draft this correspondence and circulate for the Commission's review.

f. CSPL Reports

i. 24th Report

The Commission noted that this report is approved and should be progressed for tabling in Parliament.

ii. 25th Report

The Commission noted that this report is approved and should be progressed for tabling in Parliament.

iii. 26th Report

The Commission was updated that the 26th Report is currently in the process of being drafted. The Secretariat was asked to provide an estimated date for when the draft would be circulated to members for review at the next meeting.

g. PR & Education Initiatives

The PR & Education Coordinator provided an update on the progress of the PR & Education Plan for 2024. The project for Q1 is to update the introductory video for the CSPL for use at the ongoing CIG New Employee Orientations and for other general informational purposes. Members went on to review the script that had been prepared and requested more time to consider the document. It was agreed that this item would be raised again in a future meeting.

h. Media Articles

Members reviewed the outstanding media articles which the PR & Education Coordinator had circulated to them. These articles had some relationship to the constitutional remit of the Commission, but it was noted that many of them also fell under the remit of the Auditor General. Members agreed that it may be beneficial to reference this in the correspondence to the Auditor General as per agenda item 3.e.ii. above.

It was also noted that recent news stories regarding the trial of Mr W. McKeever Bush may be pertinent to the CSPL and the Commission should remain vigilant of this issue as it develops. Members agreed that further discussion on media articles was required, it was therefore agreed that this item would be raised again in a future meeting.

i. Update re CSPL's Participation in the 2023 Cayman Islands Institute of Professional Accountants ("CIIPA") Momentum Conference

The Chairman asked, in the interest of time, that this item be raised in a future meeting.

4. New Business

There was no new business to discuss.

5. Any Other Business

The minutes of the extraordinary meeting held on 27 February 2024 were approved by all members and will be uploaded to the CSPL website.

6. Action Items

The Secretariat:

- a. Follow-up with the Office of the Auditor General re lateral flow tests/procurement procedures as detailed in item 3.a.i. above (Research Analyst);
- b. Amend and issue the letter to the Auditor General re the investigation into CIG procurement practices as detailed in item 3.a.ii. above (Research Analyst);
- c. Amend and issue the email to the Port Authority Chairman as detailed in item 3.a.iii. above (Research Analyst);

- d. Prepare a letter to the new Premier re the parliamentary code of conduct as detailed in item 3.b. above (Research Analyst);
- e. Follow-up with the Supervisor of Elections re the status of the Election Observers' Report recommendations as detailed in item 3.c. above (Research Analyst);
- f. Amend and issue correspondence regarding CSPL-COMP-2023-001 as detailed in item 3.d. above (Research Analyst);
- g. Draft correspondence to the Chairman of the ACC re the MOU as detailed in item 3.e.i. above;
- h. Draft correspondence to the Auditor General re the MOU as detailed in item 3.e.ii. above;
- i. Progress the 24th Report as detailed in item 3.f.i. above;
- j. Progress the 25th Report as detailed in item 3.f.ii. above;
- k. Provide an estimate for the draft of the 26th Report to be available as detailed in item 3.f.iii. above; and
- l. Publish the minutes of the meeting held on 27 February 2024 on the CSPL website.

7. Items to be Discussed at the Next Meetings

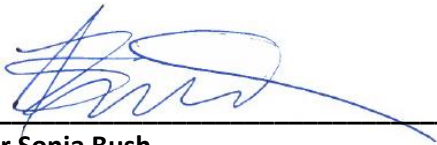
- a. MOU with the Anti-Corruption Commission
- b. MOU with Auditor General
- c. PR & Education Initiatives
- d. Media Articles
- e. 26th Report Update
- f. Cayman Islands Institute of Professional Accountants ("CIIPA") 2023 Momentum Conference
- g. Draft Correspondence

8. Date of the Next meeting

The Chairman requested two meetings be scheduled for the following week, the first to be held on Monday, 11 March 2024 at 2:00 pm via Zoom to discuss the MoUs and the PR & Education Initiatives, and the second to be held on Thursday, 14 March 2024 at 2:30 pm to discuss the media articles, the CIIPA Momentum Conference and any draft correspondence requiring approval.

9. Adjournment

The meeting adjourned at 4:15 pm.



Dr Sonia Bush
CHAIRMAN
COMMISSION FOR STANDARDS IN PUBLIC LIFE