

**10th MEETING OF THE
COMMISSION FOR STANDARDS IN PUBLIC LIFE
14 DECEMBER 2023 @ 2:00PM
MINUTES
VIA ZOOM**

PRESENT:	Dr. Sonia Bush	Chairman (via Zoom)
	J. Rosalie Twohey	Member (via Zoom)
	Keith Blake	Member (via Zoom)

COMMISSIONS SECRETARIAT MEMBERS PRESENT:

Donna-Kay Smith	Interim Manager
Lise Hurlstone	Research Analyst

1. Meeting Called to Order

The meeting was called to order at 2:31 pm. The Chairman welcomed all in attendance.

2. Confirmation of Previous Minutes**a. 27 November 2023**

The minutes of 27 November 2023 were approved.

3. Matters Arising from Previous Meeting**a. Update CSPL Policies and Procedures****i. Port Authority Director Appointment**

Members discussed the Port Authority Chair's response and decided to write a further letter responding. It was agreed that the CSPL Chair will draft a response and circulate to members for approval. Once the wording was finalised the Secretariat ask asked to send a letter accordingly to the Port Authority Chair.

b. Draft CSPL Reports**i. 24th Report**

Members discussed the 24th report and approved it pending some changes. The Secretariat was asked to make the amendments and progress the report in the usual manner.

ii. 25th Report

Members discussed the 25th report and approved it pending some minor changes. The Secretariat was asked to make the amendments and progress the report in the usual manner.

c. Media Articles

The Commission had no comment on the articles relating to parliamentarians. The Secretariat was asked to draft a letter to the Auditor General requesting an update on the investigation into the issue raised in the news article regarding Government contracts being awarded not in compliance with procurement procedures. Members discussed the

possibility of establishing an MOU with the Auditor General. This will however, be raised again in the January 2024 meeting. It was agreed that discussion of the other articles included in this section would be deferred to the next meeting.

d. CSPL-COMP-2023-001

The Commission discussed the latest correspondence received from the complainant on this matter. It was requested that the Secretariat follow up on the correspondence which was sent to the Premier on this issue. Additionally, it was agreed to write to the complainant to advise that an update is being sought from the new Premier given the recent change in power.

4. New Business

a. Conflict of Interest Enquiry

The Commission discussed this matter and agreed that in order for this to be pursued the Complainant should complete a complaint form. The Secretariat was advised to communicate this to the complainant.

5. Any Other Business

- a.** No other business was discussed.

6. Action Items

The CSPL was asked to:

- a.** Draft a response to the Chair of the Port Authority and circulate to members for feedback and approval as outlined in item 3.a.i. above.

The Secretariat was asked to:

- a.** Send a letter to the Port Authority Chair, pending the approved wording from the Commission, as outlined in item 3.a.i. above;
- b.** Make amendments to and progress the 24th Report as outlined in item 3.b.i. above;
- c.** Make amendments to and progress the 25th Report as outlined in item 3.b.ii. above;
- d.** Draft a letter to the Auditor General as outlined in item 3.c. above;
- e.** Draft a letter to the Premier relating to CSPL-COMP-2023-001 as outlined in item 3.d. above;
- f.** Draft a letter to the complainant in CSPL-COMP-2023-001 as outlined in item 3.d. above; and
- g.** Reply by email to the enquirer as outlined in item 4.a. above.

7. Items to be Discussed at the Next Meetings

- a.** Update CSPL Policies and Procedures
 - i. Lateral Flow Tests/Procurement Procedures
 - ii. Port Authority Director Appointment
- b.** Update re Parliamentary Code of Conduct
- c.** Draft CSPL Reports
 - i. 24th Report
 - ii. 25th Report
- d.** Media Articles
- e.** MOU with the Anti-Corruption Commission

- f. Cayman Islands Institute of Professional Accountants (“CIIPA”) 2023 Momentum Conference
- g. CSPL-COMP-2023-001
- h. MOU with the Auditor General

8. Date of the Next meeting

The next meeting is scheduled for 16 January 2023 at 2:00 pm.

9. Adjournment

The Chair closed the meeting with a prayer and the meeting adjourned at 4:06pm.



Dr. Sonia Bush
CHAIRMAN
COMMISSION FOR STANDARDS IN PUBLIC LIFE