

**9th MEETING OF THE
COMMISSION FOR STANDARDS IN PUBLIC LIFE
27 NOVEMBER 2023 @ 2:00PM
MINUTES
VIA ZOOM**

PRESENT:

Dr. Sonia Bush	Chairman (via Zoom)
J. Rosalie Twohey	Member (via Zoom)
Keith Blake	Member (in person)

COMMISSIONS SECRETARIAT MEMBERS PRESENT:

Donna-Kay Smith	Interim Manager
Kalesha Edwards	Administrator/Analyst

1. Meeting Called to Order

The meeting was called to order at 2:00pm. The Chairman welcomed all in attendance.

2. Confirmation of Previous Minutes**a. 6 November 2023**

The minutes of 6 November 2023 were approved with minor amendments and will be uploaded to the CSPL website.

3. Outstanding Business**a. CSPL Policies and Procedures****i. Lateral Flow Tests/Procurement Procedures**

A letter was sent to the Office of the Auditor General on the 7th November 2023; the Secretariat will follow up with OAG regarding a response.

ii. Port Authority Director Appointment

The Chairman reviewed the amended draft letter to the Port Authority Chairman and approved it with minor amendments. The Secretariat will finalize the letter and submit to the Port Authority.

b. Update re Parliamentary Code of Conduct

The Secretariat followed up with the Office of the Premier on 22 November 2023 and is still awaiting a response. Given the recent change in Premier, a letter will be prepared to bring the matter to the attention of Premier, Julianna O'Connor-Connolly, including the previous letters sent to the former Premier requesting an update on anticipated changes and estimated timeline for finalizing and publishing the Code of Conduct.

c. Elections Observer's Report

The Secretariat followed up with the Supervisor of Elections on 22 November 2023 and is awaiting a response. The Secretariat will continue to follow-up.

d. MOU with the Anti-Corruption Commission (“ACC”)

The Anti-Corruption Commission sent a draft Memorandum of Understanding (MOU) to CSPL on 8 November 2023. The MOU will be discussed in the CSPL meeting scheduled for January 2024, following which a response will be provided to the ACC.

e. Draft 24th & 25th CSPL Reports

This item was deferred until the next meeting. In preparation, the Secretariat will compile the minutes of meetings held during the period August 1, 2022 to present and provide on Sharefile to the CSPL for ease of reference to support the review of the contents of the drafted annual reports.

4. New Business

a. Media Articles

This item was deferred until the next meeting.

b. Cayman Islands Institute of Professional Accountants (“CIIPA”) 2023 Momentum Conference

Member Rosalie Twohey, who was invited by the Cayman Islands Institute of Professional Accountants (CIIPA) to participate on behalf of the CSPL in a panel discussion on ‘ethics and country fraud’ at the conference on 30 November 2023, shared the draft presentation materials that she intends to use at the conference. It was discussed and agreed that the content should be consistent with the presentation the CSPL previously used in July 2021. The Chairman advised that during the course of the discussions it is best to stay in the remit of the law as it relates to CSPL’s general powers and functions. Member Twohey indicated that she would update the PowerPoint presentation accordingly and provide to the Chairman for review and comments prior to the conference.

5. Any Other Business

- a.** No new business was discussed.

6. Action Items

The Secretariat:

- a.** Follow-up with the Office of the Auditor General as detailed in item 3.a.i. above (Administrator/Analyst);
- b.** Amend and issue the letter to the Port Authority as detailed in item 3.a.ii. above (Administrator Analyst);
- c.** Prepare letter to the new Premier as detailed in item 3.b. above (Administrator/Analyst);
- d.** Follow-up with the SoE as detailed in item 3.c. above (Administrator/Analyst); and
- e.** Compile the prior minute reports on Sharefile as detailed in item 3.e. above (Administrator/Analyst).

CSPL:

- f.** Provide updated PowerPoint presentation for the Chairman’s review as detailed in item 4.b. above (Member Twohey)

7. Items to be Discussed at the Next Meetings

On 14 December 2023:

- a. Draft 24th & 25th CSPL Reports
- b. Media Articles

On 16 January 2024:

- a. Update CSPL Policies and Procedures
- b. Update re Parliamentary Code of Conduct
- c. Update Elections Observer's Report
- d. MOU with the Anti-Corruption Commission
- e. Cayman Islands Institute of Professional Accountants ("CIIPA") 2023 Momentum Conference
- f. CSPL-COMP-2023-001
- g. CSPL-ENQ-2023-001

8. Date of the Next meeting

The next meeting is scheduled for 14 December 2023 at 2:00pm via Zoom. Following this, the next meeting will be held 16 January 2024.

9. Adjournment

The meeting adjourned at 4:06pm.



Dr. Sonia Bush
CHAIRMAN
COMMISSION FOR STANDARDS IN PUBLIC LIFE