

**1st MEETING OF THE
COMMISSION FOR STANDARDS IN PUBLIC LIFE
19 APRIL 2023 @ 10:00AM
MINUTES
VIA ZOOM**

PRESENT:	Dr. Sonia Bush	Chairman
	J. Rosalie Twohey	Member
	Keith Blake	Member

COMMISSIONS SECRETARIAT MEMBERS PRESENT:

Marilyn Conolly	Manager
Sheila Watler	Administrator/Analyst
Lise Hurlstone	Research Analyst (for part)

1. Meeting Called to Order

The meeting was called to order at 10:12am. The Chairman welcomed all in attendance and thanked the Secretariat staff for their support during the recent loss of a family member.

2. Confirmation of Previous Minutes

The minutes of 24 October 2022 were approved with minor changes, subject to approval from a previous CSPL member.

3. Outstanding Business**a. Annual Reports (22nd & 23rd CSPL Reports)**

Members noted the 22nd CSPL Annual Report had been approved and uploaded to the CSPL website since their last meeting.

Members discussed the draft 23rd CSPL Annual Report and provided their comments/feedback for revision and recirculation by the Secretariat.

b. Update on Amendments to SPL Act and Regs

This item was deferred until the next meeting.

c. CSPL Policies and Procedures**i. Lateral Flow Tests/ Procurement Procedures**

This item was deferred until the next meeting.

ii. Port Authority Director Appointment

This item was deferred until the next meeting.

d. Update re Parliamentary Code of Conduct

This item was deferred until the next meeting.

e. Elections Observer’s Report

This item was deferred until the next meeting.

f. United Nations Education for Justice (E4J) Programme

This item was deferred until the next meeting.

g. Register of Interests

i. 2022 ROI Submissions

This item was deferred until the next meeting.

ii. ROI Public Entities List

This item was deferred until the next meeting.

4. New Business

a. Correspondence from Anti-Corruption Commission (“ACC”)

This item was deferred until the next meeting.

5. Any Other Business

a. Appointment of New CSPL Members

Members were informed that discussions regarding the appointment of new members to the CSPL remain ongoing with Governor’s Office. The Secretariat will continue to liaison with Governor’s Office to appoint two new CSPL members.

b. Resource Allocation to the Secretariat

Members were updated on the Secretariat’s lack of staffing to support the work of the commissions. Members were given an update on the PoCS assessment of the Secretariat. Secretariat staff also recommended that the office needed an additional two analysts/investigators as at present, there was only one admin analyst supporting 6 commissions. Members agreed that the Public Relations and Education post, and the Research Analyst post, should remain to support the commission and that additional staff was needed, in particular, an investigative staff member to specifically support the work of the CSPL/ROI. Members offered the Secretariat their full support in advocating for additional resources to support the CSPL and agreed to further discuss this matter. The Manager will circulate information for the CSPL’s consideration.

6. Action Items

The Secretariat:

- a.** Make amendments to the 24 October 2022 minutes and circulate it to the previous CSPL member for approval as outlined in item 2. Above (Administrator/Analyst);
- b.** Revise the draft 23rd Annual Report and circulate it to members for final review/comment as outlined in item 3.a.i. (Administrator/Analyst);
- c.** Continue to follow-up with Governor’s Office, re CSPL appointments, as outlined in item 5.a. above (Manager); and
- d.** Circulate further information to Members, via email, as outlined in item 5.b. above (Manager).

- 7. Items to be Discussed at the Next Meeting**
 - a. Annual Report (23rd CSPL Report)**
 - b. Update on Amendments to SPL Act and Regs**
 - c. CSPL Policies and Procedures**
 - d. Update re Parliamentary Code of Conduct**
 - e. Elections Observer's Report**
 - f. United Nations Education for Justice (E4J) Programme**
 - g. Register of Interests**
 - h. Appointment of New CSPL Members**
 - i. Secretariat HR Update**
 - j. Correspondence from Anti-Corruption Commission ("ACC")**

- 8. Date of the Next meeting**

The next meeting is scheduled for 27th April 2023 at 10:00am via Zoom.

- 9. Adjournment**

The meeting adjourned at 11:35am.



Dr. Sonia Bush
CHAIRMAN
COMMISSION FOR STANDARDS IN PUBLIC LIFE