

**COMMISSION FOR STANDARDS IN PUBLIC LIFE  
6<sup>th</sup> MEETING OF 2022  
6 APRIL 2022  
MINUTES**

**PRESENT:** Dr. Sonia Bush Chairman  
Richard Addlestone Member  
Keith Blake Member

**APOLOGIES:** Isatou Smith Member  
J. Rosalie Twohey Member

**COMMISSIONS SECRETARIAT MEMBERS PRESENT:**

Marilyn Conolly	Manager (In Part)
Shari Welcome	Public Relations and Education Coordinator
Derricka Neysmith	Administrative Officer
Megan Ramnarine	Administrative Officer
Jackelin Connolly	Administrative Officer
Trina Savage	Administrative Officer

**1. Meeting Called to Order**

The meeting commenced at 2:10 pm via Zoom.

**2. Confirmation of Previous Minutes**

Members agreed that subject to minor changes to the previous meetings dated 2 February 2022, 7 February 2022, 25 February 2022 and 16 March 2022, the meeting minutes are approved. Members also requested an action item tracking list for reference purposes.

**3. Outstanding Business**

**a. CSPL Code of Conduct**

All members approved the changes to Section J 'Remedies' of the CSPL Code of Conduct template. There are no further action items for this matter.

**b. Amendments to SPL Act and SPL Regs**

**i. Correspondence from Senior Legislative Counsel**

**ii. Draft Bill**

**iii. Rationale of CSPL for desired amendments**

Members agreed to schedule an Extraordinary Meeting, scheduled for 19 April 2022 to finalise the proposed amendments to the SPL Act and SPL Regs. Members were asked to review the materials and provide feedback.

**c. Parliamentary Code of Conduct**

The Clerk of the Parliament noted on 5 April 2022 that the Parliamentary Code of Conduct is still under consideration by the Council. The Secretariat will continue to follow-up on this matter.

**d. Elections Observers' Report**

Correspondence to the Supervisor of Elections was sent on 28 March 2022 requesting the status of any actions, that have been taken to address the recommendations made in the Cayman Islands General Elections 2021 Domestic Observers' Report. The Commission has not yet received a response. The Secretariat will continue to follow-up on this matter.

**e. Correspondence from the Constitutional Commission**

The correspondence to the Constitutional Commission was sent on 23 February 2022 and the Secretariat has not received a response. Members agreed to close this agenda item and share the SPL Act and SPL Regs to all five Commissions once finalised.

**f. Register of Interests**

**i. Register of Interests Submissions for 2021**

The Secretariat will commence contacting key individuals with outstanding declarations via telephone after a draft letter to the Deputy Governor is sent to aid in this endeavour. The Secretariat will follow-up with contacted persons via email confirming their need to submit declarations within a set timeframe.

**ii. ROI and New CIG Board Members**

A letter to the Deputy Governor regarding the recommendation to add ROI responsibilities to the appointment letters of new board members was sent on 28 March 2022.

**iii. Letter to the Attorney General regarding Judges and Magistrates**

A letter to the Office of the Attorney General requesting clarification on the Register of Interests declaration responsibilities of Judges and Magistrates was sent on 1 April 2022.

**iv. 2022 ROI Portal Updates**

Members were given various updates on the progression of the 2022 ROI Portal. The Secretariat noted that a user experience assessment was done and received positive feedback. Additionally, it was noted that the Secretariat is working on additional ROI matters with the Director of e-Government. It was agreed that the communication plan for 2022 submissions will be shared with members.

**g. Query Regarding Investigative Powers of the CSPL**

Correspondence was sent on 9 March 2022 in response to a query regarding the investigative powers of the CSPL. The Secretariat was asked to send an additional email with the relevant public authority's complaints form for additional options to file complaints.

**h. Data Protection Training**

Members present confirmed their availability for the scheduled Data Protection training for 24 May 2022.

**i. CSPL and Procurement Procedures**

Members noted this item and asked the Secretariat to recirculate all material related to the procurement procedures.

**4. Complaints**

**a. CSPL Complaint 001/2021**

Draft correspondence addressed to the attorney of the defendant was reviewed. Members agreed to make additional amendments before sending this correspondence.

**b. CSPL Complaint 002/2021**

Further to the letter drafted to the complainant, the Secretariat will also forward the SPL Reporting/Complaints Form.

**5. New Business**

**a. Leaked report from Office of the Auditor General**

It was agreed to table this agenda item for the next scheduled meeting.

**b. Correspondence from the Constitutional Commission regarding the Cabinet Manual**

The Secretariat will collate historical information regarding the letter received from the Constitutional Commission in reference to a Cabinet Manual. It was agreed to table this agenda item for the next scheduled meeting.

**6. Any Other Business**

**a. Secretariat Office Move**

The Manager briefed the Commission on the scheduled office move for the Secretariat at the end of April to the George Town Financial Centre 4<sup>th</sup> Floor.

**b. National Housing Development Trust Allegations**

Members noted this item raised by Member Richard Addlestone and agreed to table this agenda item for the next scheduled meeting.

**c. Memorandum of Understanding with the Anti-Corruption Commission**

Members discussed this item and agreed to table this on the agenda for the next scheduled meeting.

**d. Revision of the Functions of the Commission**

Members agreed to actively seek matters that align with the core functions of the Commission.

**7. Next meeting**

Subject to the availability of other members, the next meeting is scheduled for 12 May 2022 at 10:00 am.

## 8. Action Items

### Members:

- Review amendments made to the SPL Act and SPL regs.

### The Secretariat:

- Make requested amendments to the previous meeting minutes;
- Re-circulate collation of procurement documents;
- **Complaint 001/2021:** Make additional amendments to draft correspondence;
- **Complaint 002/2021:** Send CSPL Complaint/Reporting Form to complainant for completion;
- Circulate the twenty-first Annual CSPL Report draft to Chairman;
- Circulate meeting invitation for extraordinary meeting regarding Amendments to SPL Act and SPL Regs;
- Continue to follow-up with the Clerk of the Parliament;
- Follow-up with the Elections Office;
- Circulate additional methods for filing a complaint to the query received 21 January 2022;
- Circulate a running action items spreadsheet to members;
- Draft letter to the Deputy Governor regarding the outstanding ROI declarations for the 2021 period;

Commence calling individuals with outstanding declarations by telephone to complete their declaration and document with a follow-up email;

- Research historical CSPL Annual Reports for mention of Cabinet Manuals; and
- Share 2022 ROI communication plan at subsequent meetings.

## 9. Adjournment

The meeting was adjourned at 4:14PM.



---

**Dr. Sonia Bush**  
**CHAIRMAN**  
**COMMISSION FOR STANDARDS IN PUBLIC LIFE**