

**COMMISSION FOR STANDARDS IN PUBLIC LIFE
4th MEETING OF 2022
25 FEBRUARY 2022
MINUTES**

PRESENT:

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| Dr. Sonia Bush | Chairman |
| Richard Addlestone | Member |
| Keith Blake | Member |
| Isatou Smith | Member |
| J. Rosalie Twohey | Member |

SECRETARIAT MEMBERS PRESENT:

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| Lise Hurlstone | Research Analyst |
| Shari Welcome | Public Relations and Education Coordinator |
| Derricka Neysmith | Administrative Officer |
| Megan Ramnarine | Administrative Officer |
| Jackelin Connolly | Administrative Officer |
| Trina Savage | Administrative Officer |

APOLOGIES:

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| Marilyn Conolly | Manager, Secretariat |
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1. Meeting called to order

- a. The meeting commenced at 2:05 pm via Zoom.

2. Confirmation of Previous Minutes

It was agreed that members will confirm previous minutes via email round-robin once they have been finalised by the Secretariat.

3. Outstanding Business

a. CSPL Code of Conduct

The Secretariat have not yet finalised the rephrase section J. remedies of the Code of Conduct template, once completed, the Secretariat will circulate to Members for their review.

b. Amendments to SPL Act and SPL Regs

The Secretariat have not yet finalised the agreed amendments. Once completed, it will be circulated to the Senior Legislative Counsel for their review and response.

c. Parliamentary Code of Conduct

The Clerk of Parliament noted that the approval of the Code of Conduct was not finalised at the Council Meeting on the 16 February 2022. Another meeting is scheduled for 16 March 2022 at which time it is anticipated that the Code will be approved by the Council and then presented to Members of Parliament. Commission members agreed to correspond with the Clerk of Parliament offering the Commission's assistance with the Parliamentary Code of Conduct. The Secretariat to draft correspondence.

d. Elections Observers Report

Correspondence to the Supervisor of Elections requesting the status of actions, if any, that have been taken to address the recommendations made in the Cayman Islands General Elections 2021 Domestic Observers' Report was sent on 28 March 2022.

e. Correspondence from the Constitutional Commission

The requested correspondence to the Constitutional Commission was been sent on 23 February 2022.

f. Summary of Register of Interests (ROI) Submissions for 2021

Members reviewed and discussed the following:

- ROI portal developments
- Unclear/ grey area entities
- Documentation of persons who submitted incomplete declarations
- Correspondence with the Director of eGovernment
- Follow-up correspondence sent to the Office of the Commissioner of Police

It was agreed that the Secretariat will draft a correspondence regarding ROI submissions to entities that meet the following criteria*:

1. "statutory authority" means 1) an entity established by a law
2. "statutory authority" means 2) an entity established to carry out functions which are capable, under that law, of being funded, partly or entirely, by money provided by the Government,
3. "statutory authority" means 3) an entity for which the Governor, the Cabinet or the Government has the power to appoint or dismiss the majority of the board or other governing body.
4. SCHEDULE 1 (S.3) PERSONS IN PUBLIC LIFE

The Secretariat to send members the list of persons who have not yet submitted declarations along with a draft letter addressed to said persons. The Secretariat will draft an email to persons who have incomplete submissions.

4. New Business

a. Query Regarding Investigative Powers of the CSPL

It was agreed that the Secretariat will draft a response to the individual advising of the procedure to make a formal complaint in addition to alternative options such as filing a complaint through the Office of the Ombudsman.

b. Data Protection Training

Members agreed to go proceed with a Data Protection Training session. The Secretariat will coordinate this with the CIG Information Rights Unit.

c. CSPL and Procurement Procedures

Members agreed to review the Central Procurement Office website (<https://www.procure.gov.ky/>) and discuss any comments they would like to add to draft correspondence to the Director of the Central Procurement Office. Additionally, members agreed to monitor the Central Procurement Office website on a periodic basis. The Secretariat will circulate the Procurement Act 2016 and any Public Procurement Committee meeting minutes.

5. Complaints

a. CSPL Complaint 001/2021

Members agreed to schedule an extraordinary meeting on 15 March 2022 to further address this matter.

b. CSPL Complaint 002/2021

Members agreed to schedule an extraordinary meeting on 15 March 2022 to further address this matter.

6. Any Other Business

a. Leaked report from Office of the Auditor General

This will be added to the next agenda for subsequent meetings. Members are to prepare by reading the report and becoming familiar with the powers of investigation.

7. Action Items

Members:

- Member Richard Addlestone will review the redrafted section of the Code of Conduct once prepared by the Secretariat;
- Review the Central Procurement Office website (<https://www.procure.gov.ky/>); and
- Review the leaked report from Office of the Auditor General in addition to the s(5).18 of the Standards of Public Life Act

Secretariat Staff:

- Draft correspondence to the Clerk of Parliament offering the Commission's assistance with the Parliamentary Code of Conduct;
- Circulate the list of persons who have not yet submitted ROI declarations along with a draft letter addressed to these persons;
- Draft an email to persons who have incomplete submissions;
- Draft correspondence to entities that meet aforementioned criteria*
- Draft correspondence to the individual advising of the procedure to make a formal complaint;
- Arrange Data Protection Training session; and
- Circulate the Procurement Act 2016 and any Public Procurement Committee meeting minutes.

8. Next meeting

The next meeting is scheduled for 6 April 2022 at 2:00PM via Zoom.

9. Adjournment

The meeting was adjourned at 4:05pm.



Dr. Sonia Bush
CHAIRMAN
COMMISSION FOR STANDARDS IN PUBLIC LIFE