

COMMISSION FOR STANDARDS IN PUBLIC LIFE
2nd MEETING OF 2022
MINUTES
02 February 2022

PRESENT:

Dr. Sonia Bush	Chairman
Richard Addlestone	Member
Keith Blake	Member
J. Rosalie Twohey	Member (In Part)
Isatou Smith	Member

SECRETARIAT MEMBERS PRESENT:

Marilyn Conolly	Manager, Secretariat
Lise Hurlstone	Research Analyst
Shari Welcome	Public Relations and Education Coordinator
Derricka Neysmith	Administrative Officer
Megan Ramnarine	Administrative Officer
Jackelin Connolly	Administrative Officer
Trina Savage	Administrative Officer

1. Meeting called to order

The meeting commenced at 2:10 pm.

2. Confirmation of Previous Minutes

The minutes of the meetings of 15 August 2021, 23 July 2021, 22 July 2021 and 15 July 2021 were approved.

3. Outstanding Business

a. CSPL Code of Conduct

This agenda item and the actions that arose from it were discussed at the previous meeting held on 26 January 2022.

b. Amendments to SPL Act and SPL Regs

This agenda item and the actions that arose from it were discussed at the previous meeting held on 26 January 2022. The Secretariat will action any items raised at the meeting of 26 January 2022.

c. Ministerial Code of Conduct

It was confirmed that the Ministerial Code of Conduct was approved by Cabinet on 27 July 2021. It was agreed that the Secretariat will approach the Cabinet Office on the status of the Parliamentary Code of Conduct and this will be addressed as a new agenda item at the subsequent Commission meetings.

d. CSPL Work Plan

Members agreed that it would be valuable to work on the United Nations Education for Justice (E4J) programme. It was noted that the Public Relations and Education Coordinator would divert her workload for the Commission to focus only on educational material for the Register of Interests. Members agreed that a plan for the E4J would be distributed in November for review.

e. Elections Observers' Report

The Secretariat advised that due to the excessive time that has passed since the release of the report, it is no longer relevant to issue a formal statement at this time. Members agreed that the Commission will write to the Elections Office to determine whether any action has been, or will be, taken on any of the recommendations.

f. OfReg Matter

It was agreed that this matter will be closed due to the change in Chairmanship of the OfReg board.

g. Correspondence from the Constitutional Commission

In response to the letter received from the Chairman of the Constitutional Commission, members agreed to respond and include the legal advice note from the Office of the Attorney General as a supporting document.

h. Anti-Corruption Commission Liaising

Further to the query discussed at the meeting held 15 July 2021 regarding whether the Commission could liaise with the Anti-Corruption Commission, it was decided that outside of a formal Memorandum of Understanding between the Commissions, no information should be shared.

4. New Business

a. Summary of Register of Interests Submissions for 2021

Due to insufficient time, this item was not able to be fully addressed and will be raised at an extraordinary meeting scheduled for 7 February 2022.

b. Request for Code of Conduct Presentation

Members were updated on a previous request from WORC for a presentation as part of a new employee training session. The WORC training advisor advised that the training

had been postponed and a follow-up would be done when the next session date was determined.

5. Complaints

a. CSPL Complaint 001/2021

Due to insufficient time, this item was not able to be addressed and will be raised at the next meeting.

b. CSPL Complaint 002/2021

Due to insufficient time, this item was not able to be addressed and will be raised at the next meeting.

6. Any other Business

a. Annual Report

The Secretariat agreed to circulate the twenty-first Annual Report of the Commission for review and feedback. It was agreed that the Secretariat will provide members with regular updates prior to the deadline of an annual filing.

b. Chairman's Meeting with the Governor

The Chairman noted her meeting with the Governor on 6 January 2022 and agreed to report future meetings.

c. ROI and New CIG Board Members

Members agreed that the Commission will write to the Deputy Governor to request that wording regarding the ROI responsibilities of the new CIG board members be included in their appointment letters. The Secretariat will draft the letter to the Deputy Governor and circulate for approval.

d. CSPL and Procurement Procedures

Members discussed the Commissions' involvement with the procurement process. The Secretariat will collate all documentation related to the CSPL and Procurement Process and circulate to Commission.

e. Data Protection Training

Members discussed the possibility of a Data Protection Training session.

f. Independence Between Commissions

The Secretariat Manager reminded the Commission of the importance of the independence of each Commission, taking special care with matters not in the public domain.

7. Action Items

Secretariat Staff:

- Draft correspondence to Cabinet Office about the status of the Parliamentary Code of Conduct;
- The Public Relations and Education Coordinator to prepare a draft plan for the E4J United Nations educational program in November;
- Draft letter to the Elections Office about the status of the recommendations noted in the Election's Observer's Report and circulate to members for review and approval;
- Amend the correspondence to the Constitutional Commission chair to include legal advice received from the Attorney General;
- Circulate twenty-first Annual CSPL Report draft to Chairman;
- Schedule an extraordinary meeting on 7 February 2022 to discuss Register of Interests Submissions for 2021;
- Collate all documentation related to the CSPL and Procurement Process for circulation to Commission members;
- Draft a letter to the Deputy Governor regarding the request that new board members' appointment letters to include their ROI responsibilities; and
- Research Data Protection training sessions.

8. Items to be Discussed at the Next Meeting

- a. CSPL Code of Conduct
- b. Amendments to SPL Act and SPL Regs
- c. Parliamentary Code of Conduct
- d. Correspondence from the Constitutional Commission
- e. Summary of Register of Interests Submissions for 2021
- f. CSPL Complaint 001/2021
- g. CSPL Complaint 002/2021

9. Next meeting

Items that remain unaddressed at this meeting were agreed to be discussed at the next meeting held on 25 February at 2:00 pm via Zoom subject to internal calendars.

10. Adjournment

The meeting was adjourned at 5:22 pm.



Dr. Sonia Bush

CHAIRMAN

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