

**15th MEETING OF THE
COMMISSION FOR STANDARDS IN PUBLIC LIFE
3 OCTOBER 2022 @ 10:00AM
MINUTES
COMMISSIONS SECRETARIAT**

PRESENT: Dr. Sonia Bush Chairman
Isatou Smith Member
Keith Blake Member (via Zoom)

APOLOGIES: J. Rosalie Twohey Member
Richard Addlestone Member

COMMISSIONS SECRETARIAT MEMBERS PRESENT:
Enola Reid Deputy Manager (Acting) (in part)
Sheila Watler Administrator/Analyst (in part)
Jackelin Connolly Administrative Officer (via Zoom)

APOLOGIES: Marilyn Conolly Manager

- 1. Meeting Called to Order**
The meeting was called to order at 10:44am. The Commission expressed their heartfelt condolences to Member Richard Addlestone.
- 2. Confirmation of Previous Minutes**
Members approved the minutes of the meeting dated 23 September 2022.
- 3. Outstanding Business**
 - a. CSPL Policies and Procedures**
 - i. Lateral Flow Tests/ Procurement Procedures**
Members were updated on the response from the Director of Central Procurement and asked the Secretariat to verify if the information provided was made available in the procurement website. Members also noted the Office of the Auditor General’s *“Review of the Procurement of the Lateral Flow Tests”* report agreed to write to the Director of Central Procurement Office to request further clarity and updates on the recommendations made in the report. The Secretariat was asked to draft correspondence and circulate to members for their approval.
 - ii. Port Authority Director Appointment**
Members discussed this item and agreed to request further information. The Secretariat was asked to draft a response to the Chair of the Port Authority Board.

b. Update on Amendments to SPL Act and Regs

Members asked the Secretariat to provide a status update on the response sent to the Senior Legislative Counsel at the Attorney General's Chambers and circulate via round robin email.

c. Update on Leaked report from the Office of the Auditor General and MITAMA

Members discussed this item and asked the Secretariat to draft correspondence to Governor's Office and the Office of the Auditor General. Members agreed to close these items at this time as no further action is required by the Commission.

d. Correspondence from the Constitutional Commission regarding Cabinet Manual

i. Published Cabinet Manual

Members noted this item and agreed that there is no further action, as such this item is closed.

ii. Draft Response letter to Constitutional Commission Chairman

Members discussed this item and agreed to make amendments to the response letter. The Secretariat will prepare the draft correspondence which will be circulated via email to Members for comment.

iii. Draft Letter to Cabinet Secretary

Members were updated on this item and agreed that there is no further action, as such this item is closed.

e. Update re Parliamentary Code of Conduct

Members were updated on this item and asked the Secretariat to circulate the letter sent to the Office of the Premier.

f. Elections Observer's Report

Members discussed this item and asked the Secretariat to follow-up with the Elections Office regarding the status of the submission to Caucus.

4. New Business

a. Notice of Interest vs Register of Interest

Members discussed the recent number of queries pertaining to the confusion between the Notice of Interest and the Register of Interest. Members agreed that these are separate requirements and that Register of Interest submission is a legal requirement and the Notice of Interest is contractual in nature specifically in reference to the Office of the Auditor General. It is noted that Secretariat inform declarants who make this queries that both requests must be fulfilled.

b. Accusations of breach of Ministerial Code of Conduct

Members discussed this matter and agreed to close this item as the relevant public authority has already taken disciplinary action.

c. United Nations Education for Justice (E4J) Programme

This item was deferred until the next meeting.

5. Any Other Business

No other business was discussed.

6. Next meeting

The next meeting date will be agreed via round robin email.

7. Action Items

The Secretariat:

- a) Verify the information provided by the Director of Central Procurement as detailed in item 3.a.i.
- b) Draft correspondence to the Director of Central Procurement as outlined in item 3.a.i. above;
- c) Draft a response letter to the Chair of the Port Authority Board as outlined in item 3.a.ii. above;
- d) Provide a status update on the correspondence sent to the Senior Legislative Counsel at the Attorney General's Chambers and circulate to members as noted in item 3.b. above;
- e) Draft correspondence to the His Excellency, the Governor's Office and the Office of the Auditor General as outlined in item 3.c above;
- f) Make amendments to the draft response to the Chairman of the Constitutional Commission as outlined in item 3.d.ii. above;
- g) Circulate letter sent to the Office of the Premier as stated in item 3.e above;
- h) Follow-up with the Elections Office as noted in item 3.f. above; and

8. Adjournment

The meeting adjourned at 12:42pm.



Dr. Sonia Bush
CHAIRMAN
COMMISSION FOR STANDARDS IN PUBLIC LIFE