

**COMMISSION FOR STANDARDS IN PUBLIC LIFE
3rd MEETING OF 2019
MINUTES
18 FEBRUARY 2019
COMMISSIONS SECRETARIAT**

PRESENT: Rosie Whittaker-Myles	Chairman
Sheenah Hislop	Member
Isatou Smith	Member

SECRETARIAT MEMBERS PRESENT:

Deborah Bodden	Manager, Commissions Secretariat
Sheila Alvarez	Administrator/Analyst, Commissions Secretariat
Tracy Galvin	Office Administrator, Commissions Secretariat

1. Meeting called to order

The meeting was called to order at 2:38pm.

2. Outstanding Business

a. CCAICACB Conference

As agreed in the last meeting, the Commission and Secretariat staff met to finalise the remaining logistical arrangements and details for the Fifth Annual Commonwealth Caribbean Association of Integrity Commissions and Anti-Corruption Bodies (CCAICACB) Conference (“the Conference”) which is to be held in Grand Cayman during the week of 3rd – 7th June 2019.

Matters discussed were as follows:-

- i. The draft Conference agenda;
- ii. Topics/themes for the five panels to be assembled;
- iii. Guest speakers;
- iv. Invitees to attend the opening ceremony;
- v. Details of the opening ceremony, i.e. persons to lead in the National Anthem, National Song and opening prayer;
- vi. Hotel accommodations for delegates;
- vii. Securing a venue for the Conference; and
- viii. The tour day activities for the delegates.

3. Any Other Business

No other business was discussed.

4. Action Items

The Commission was asked to:

- a. Agree on topics/themes for the five panels via *round robin*;

- b. Follow-up with Professor Trevor Munroe of National Integrity Action (partner of Transparency International) regarding response to the invitation to speak at the Conference (Chairman to follow up);
- c. Circulate a list of suggested invitees to attend the opening ceremony and the welcome event at Government House for Commission Members' review and comments; and
- d. Agree on any further details or arrangements regarding the Conference that require its approval.

The Secretariat was asked to:

- a. Book the hotel accommodations for delegates and secure a venue for the Conference;
- b. Draft correspondence inviting His Excellency the Governor, the Honourable Premier and the Honourable Leader of the Opposition to the Conference;
- c. Draft correspondence inviting the guest speakers to the Conference once confirmed;
- d. Continue to update the draft Conference agenda as necessary; and
- e. Continue to make final arrangements for the Conference.

5. Items to be discussed at the next meeting

- a. CCAICACB Conference

6. Next meeting

The next meeting date will be agreed by email depending on Members' availability.

7. Adjournment

The meeting was adjourned at 4:33pm.



Rosie Whittaker-Myles

CHAIRMAN

COMMISSION FOR STANDARDS IN PUBLIC LIFE