

**THE COMMISSION FOR STANDARDS IN PUBLIC LIFE**  
**4<sup>th</sup> MEETING OF 2012**  
**MINUTES**  
**28<sup>th</sup> MAY, 2012**  
**CONFERENCE ROOM, COMMISSIONS SECRETARIAT**

<b>PRESENT:</b>	Karin M. Thompson	Chair
	Nyda Mae Flatley	Member
	Roy McTaggart	Member
	Hedley Robinson	Member
	Pastor Winston Rose	Member

**APOLOGIES:** N/A

**SECRETARIAT MEMBERS PRESENT:**

Deborah Bodden	Manager, Commissions Secretariat
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**1. Meeting called to order**

The meeting was called to order at 2:35pm. Pastor Rose opened the meeting with a prayer and the Chairman then welcomed all members of the Commission.

**2. Confirmation of Previous Minutes**

The minutes of the previous meeting held on 16 April, 2012 were approved.

**3. Outstanding Business**

**a. Tabling of Fourth Report of the Commission**

Members were advised that the Honourable Attorney General has now verbally indicated that the reports of the CSPL can be sent directly to the Legislative Assembly with a note to Cabinet at the same time indicating that the report has been submitted. The Fourth Report of the CSPL dated 17 February, 2012 has now been submitted to the LA for tabling by the Honourable Deputy Governor.

**b. SPL Bill**

Members were advised that the draft bill has now been submitted to the Attorney General and the Legal Draftsman. The Commission has been advised that the document is under review and that there is nothing further that the Commission need do regarding the bill at this time.

**c. FOI**

The Secretariat prepared the draft letter as requested on this matter and have been working with the Chairman to ensure the Commission will be adequately covered once the bill comes into place. It was thought that this issue needs to be more thoroughly worked through and placed in line with the SPL Bill.

**4. New Business**

**a. Working Group on Procurement**

Since the last meeting, the Chairman has held the first meeting on the Working Group on Procurement which all CSPL members were invited to join. The Working Group was borne out of a result of a meeting with the Governor and the Deputy Governor at the Commission's request to secure an expert in procurement. The first meeting of the Working Group was more of an

introductory meeting and the group is now in the process of working out its Terms of Reference. An update will be provided for all members during each CSPL Meeting.

It was noted that there appears to be a breakdown in communication between the CSPL and those entities of Government which deal with procurement. For example, a workshop was held by the Caribbean Development Bank last week and the CSPL was neither invited nor informed of the workshop. The Commission takes a dim view to this lack of communication between the Government and the CSPL. Another example is the lack of formal response by the Government to any of the CSPL's constitutional mandated reports. The CSPL wishes to ensure their independence while working in as cohesive as possible a manner with the entities within the Cayman Islands Government.

**b. Code of Conduct for Public Officials**

The Secretariat was asked by a Government Department whether they used a specific Code of Conduct for its Commission Members. It was revealed that this Department has now been made to implement a Code of Conduct for their Board members. The Secretariat is now proposing that the CSPL issue a standard document which can be tailored to suit the needs of each Committee, Board or Commission throughout Government. A draft version of this document was presented to all members for their review and input. It was thought that this document should be posted on the website for future use by all. It was also suggested that the Portfolio of the Civil Service (PoCS) be contacted to query whether it is appropriate for the Nolan Principles to be included for members of public authorities.

**5. Items to be discussed at the next meeting:**

- a. Status of tabling of the Fourth Report of the Commission dated 17<sup>th</sup> February 2012;
- b. Status of draft SPL Bill;
- c. the Working Group on Procurement; and
- d. protocol for monitoring ethical behaviour in the LA.

**6. Action List**

The Secretariat is to:

- a. draft a letter to the Deputy Governor in regards to a formal reply regarding the status of the implementation of the recommendations in the CSPL's Third Report;
- b. forward the Code of Conduct to all Chief Officers for use with their Boards and Committees and upload the document to the CSPL website; and
- c. write to the CO and DCO of PoCS regarding the query set out above.

**7. Next meeting**

The next meeting of the CSPL will be held on 25 June, 2012 at 2:30pm.

**8. Adjournment**

The meeting was adjourned at 4:45pm.



**Karin Thompson**

**CHAIRMAN**

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