

**COMMISSION FOR STANDARDS IN PUBLIC LIFE**  
**3<sup>rd</sup> MEETING OF 2017**  
**MINUTES**  
**11 APRIL 2017**  
**COMMISSIONS SECRETARIAT**

<b>PRESENT:</b>	Rosie Whittaker-Myles	Chairman
	Sheenah Hislop	Member
	Pastor Shian O'Connor	Member

**SECRETARIAT MEMBERS PRESENT:**

Deborah Bodden	Manager
Sheila Alvarez	Administrator/Analyst, Commissions Secretariat
Lise Hurlstone	Administrator/Analyst, Commissions Secretariat

**1. Meeting called to order**

The meeting was called to order at 2:34pm. The Chairman thanked all for attending and opened the meeting with a prayer.

**2. Confirmation of Previous Minutes**

The minutes of the meeting of 7 March 2017 were approved.

**3. Outstanding Business****a. Procurement Legislation**

The Commission was informed that a response has not yet been received on a commencement date for the Procurement Law (2016) and the drafting of the Regulations. The Secretariat will continue to follow up.

**b. Standards in Public Life Regulations****i. Drafting Instructions**

The Commission was informed that the Office of the Premier has acknowledged receipt of the Commission's correspondence dated 23 February 2017, regarding the proposed timeline for the drafting instructions for the Regulations, and that the office is in the process of preparing a formal response. The Secretariat is to arrange a meeting with the Honourable Premier, Chairman and any other members who wish to attend.

**ii. Section 20(3) of the Law**

The Commission was informed that a response has not yet been received to the correspondence sent on 15 November 2016, nor to the follow-up correspondence sent on 23 February 2017, to the Attorney General's Office regarding the Commission's comments on s.20(3) of the Law. The Secretariat will continue to follow up.

**c. Draft Ministerial Code of Conduct**

The Commission further discussed the draft Ministerial Code of Conduct and concerns arose surrounding its content as compared with other documents issued by Government ("CIG-issued documents"). Members agreed that cross-referencing with other CIG-issued documents would be beneficial.

**d. Press Release re: CSPL Website**

It was agreed that the draft press release will be updated and released at the end of the month.

**e. Gender Equality Tribunal Findings**

The Deputy Governor responded to the Commission's concerns on 9 March 2017. The Commission will respond clarifying its concerns.

**f. Public Authorities Bill, 2016**

This matter was deferred as members had not yet fully considered the Public Authorities Bill, 2016.

**g. Twelfth Report of the Commission**

Members received a copy of the draft Twelfth Report of the Commission for consideration.

**4. New Business**

**a. Cayman Public Sector Governance Handbook**

Having been approached for guidance on the training of new Board members the manager obtained a copy of the Cayman Public Sector Governance Handbook from the Portfolio of the Civil Service. Members agreed its content should be cross-referenced with other relevant CIG-issued documents. In addition, the Commission agreed to recommend, post-election, that all new board/committee/commission members should receive training on the prevention of corruption and conflicts of interest.

**b. Commonwealth Caribbean Association of Integrity Commissions and Anti-Corruption Bodies (CCAICACB) Conference 2017**

Members were advised that the Chairman will be attending The Third Annual Commonwealth Caribbean Association of Integrity Commissions and Anti-Corruption Bodies Conference ("CCAICACB") which will be held at The Jamaica Pegasus Hotel, Kingston, Jamaica on 24<sup>th</sup> – 28<sup>th</sup> April, 2017. Unfortunately, due to the late notice with which the invitation was received, no other members are available to attend. The Commission's paper and PowerPoint required for submission will be prepared by the Secretariat.

**5. Any Other Business**

The Commission briefly discussed the Good Governance policies received today from the Accountant General in the Ministry of Finance & Economic Development. It was noted that these policies are not in effect and therefore the Commission was unsure of the purpose of sharing them. Their content will be cross-referenced with other CIG-issued documents, following which the Commission will share any observations with the Deputy Governor.

**6. Action List**

**Members were asked to:**

- a. Review the draft Public Authorities Bill, 2016; and
- b. Review the Twelfth Annual Report of the Commission.

**The Secretariat was asked to:**

- a. Follow up with all outstanding correspondence to the Minister for Finance & Economic Development and the Attorney General as detailed above;
- b. Arrange a meeting between the Honourable Premier and Chairman to discuss the Standards in Public Life Laws and draft Regulations;
- c. Highlight the changes made to the draft Ministerial Code of Conduct;
- d. Update the draft press release on the website for release at the end of the month;
- e. Draft correspondence to the Deputy Governor clarifying the concerns of the Commission regarding the findings of the Gender Equality Tribunal;
- f. Prepare the draft paper and PowerPoint for submission to the CCAICACB; and
- g. Cross-reference the CIG-issued documents for consistency and compliance with relevant laws.

**7. Items to be discussed at the next meeting**

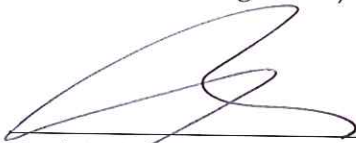
- a. Procurement Legislation
- b. Standards in Public Life Regulations Drafting Instructions
- c. Section 20(3) of the Standards in Public Life Law
- d. Ministerial Code of Conduct
- e. Press Release Re: CSPL Website
- f. Gender Equality Tribunal Findings
- g. Public Authorities Bill, 2016
- h. Twelfth Report of the Commission
- i. Commonwealth Caribbean Association of Integrity Commissions and Anti-Corruption Bodies (CCAICACB) Conference 2017
- j. CIG Good Governance Policies
- k. Comparison of the CIG-issued documents

**8. Next meeting**

The next meeting will be held on 9 May 2017 at 2:30pm.

**9. Adjournment**

The meeting was adjourned at 4:25pm.



**Rosie Whittaker-Myles**

**CHAIRMAN**

**COMMISSION FOR STANDARDS IN PUBLIC LIFE**

