

<p>COMMISSION FOR STANDARDS IN PUBLIC LIFE 1st MEETING OF 2017 MINUTES 25 JANUARY 2017 COMMISSIONS SECRETARIAT</p>
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PRESENT: Rosie Whittaker-Myles	Chairman
Sheenah Hislop	Member
Pastor Shian O'Connor	Member

SECRETARIAT MEMBERS PRESENT:

Deborah Bodden	Manager, Commissions Secretariat
Lise Hurlstone	Administrator/Analyst, Commissions Secretariat

1. Meeting called to order

The meeting was called to order at 2:30pm. The Chairman thanked all for attending and opened the meeting with a prayer.

2. Confirmation of Previous Minutes

The minutes of the meeting of 7 December 2016 were approved.

3. Outstanding Business**a. Procurement Legislation**

The Commission was informed that no further updates were received on the recently passed Procurement Law, 2016. The Commission agreed to write to the Honourable Minister for Finance & Economic Development to ascertain the following: the status of the Procurement Regulations, the anticipated commencement date for the Procurement Law, and the Government's views on how the Commission will participate in the development of procurement moving forward in order to discharge its constitutional remit. A draft will be circulated for members' approval.

b. Policies and Procedures Manual

Several minor changes were further suggested for the Commission's Policies and Procedures Manual. An updated draft incorporating these changes will be circulated to members' for their approval via e-mail round robin.

c. Standards in Public Life Regulations**i. Drafting Instructions**

The Commission was informed that the Secretariat has not yet received a response from the Office of the Premier regarding the proposed timeline for the drafting

instructions for the Regulations. The Commission instructed the Secretariat to draft further correspondence reminding the Office of the Premier of the diminished timeline due to the upcoming nomination day and requesting a response. The draft will be circulated for members' approval.

ii. Section 20(3) of the Law

The Commission was informed that the Secretariat has not yet received a response from the Attorney General's Office regarding the Commission's comments on s.20(3) of the Law. The Commission instructed the Secretariat to draft further correspondence reminding the Attorney General's Office of the diminished timeline due to the upcoming nomination day and requesting a response. This letter will be combined with the letter to the Premier requested in point 3(c)(i) and circulated for members' approval.

d. Ministerial Code of Conduct

The Commission responded to the Cabinet Secretary on 9 December 2016 requesting again to have sight of the latest working draft, but was informed it was being edited. The Commission requested that the Secretariat draft correspondence to the Premier requesting his assistance with obtaining a copy of a working draft of the Ministerial Code of Conduct. The draft will be circulated for members' approval.

e. Website

The Commission was updated that the CSPL website is now live. The Secretariat was asked to draft a press release on the launch of the redeveloped website to bring awareness to the new website and work of the Commission to date, its current projects and foreseeable concerns. The press release will be made in a few weeks, allowing for responses to be received from the letters drafted following today's meeting. A draft will be circulated for members' approval.

4. New Business

a. Gender Equality Tribunal Findings

The Commission was provided with an unofficial copy of the recent findings of the Gender Equality Tribunal the subject of which was covered by the local media in December 2016. Members agreed that the findings were of interest and that a letter should be drafted to the Deputy Governor inquiring about any processes for internal investigation into this, or other similar matters. The draft will be circulated for members' approval.

b. Public Authorities Bill, 2016

The Commission was provided with a copy of the draft Public Authorities Bill in advance of the meeting. The Secretariat provided its own notes comparing the Public Authorities Bill

with the Standards in Public Life Law. The Commission agreed to review these notes for discussion at the next meeting.

5. Action List

Members were asked to:

- a. Review the draft Public Authorities Bill, 2016 as detailed above.

The Secretariat was asked to:

- a. Draft follow up correspondence to the Minister of Finance regarding Procurement legislation as detailed above;
- b. Make suggested changes to the Policies and Procedures Manual and circulate to members' for approval;
- c. Draft correspondence to the Premier and Attorney General regarding the implementation of the Standards in Public Life legislation as detailed above;
- d. Draft correspondence to the Premier regarding the Ministerial Code of Conduct as detailed above;
- e. Draft a press release regarding the redeveloped CSPL website; and
- f. Draft correspondence to the Deputy Governor regarding the Gender Equality Tribunal findings as detailed above.

6. Items to be discussed at the next meeting

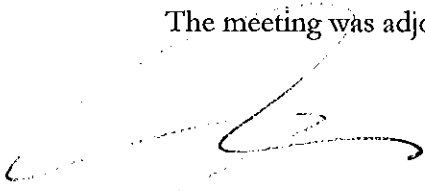
- a. Procurement Legislation
- b. Draft Policies and Procedures Manual
- c. Standards in Public Life Regulations Drafting Instructions
- d. Section 20(3) of the Law
- e. Ministerial Code of Conduct
- f. Press Release Re: CSPL Website
- g. Gender Equality Tribunal Findings
- h. Public Authorities Bill, 2016

7. Next meeting

The next meeting will be held on 7 March 2017 at 2:15pm.

8. Adjournment

The meeting was adjourned at 4:17pm.



Rosie Whittaker-Myles

CHAIRMAN

COMMISSION FOR STANDARDS IN PUBLIC LIFE

