

**COMMISSION FOR STANDARDS IN PUBLIC LIFE**  
**1<sup>st</sup> MEETING OF 2016**  
**MINUTES**  
**2 FEBRUARY 2016**  
**COMMISSIONS SECRETARIAT**

<b>PRESENT:</b>	Rosie Whittaker-Myles	Chairman
	Sheenah Hislop	Member
	Pastor Shian O'Connor	Member

**APOLOGIES:** N/A

**SECRETARIAT MEMBERS PRESENT:**

Deborah Bodden	Manager, Commissions Secretariat
Sheila Alvarez	Administrator/Analyst, Commissions Secretariat
Lise Hurlstone	Administrator/Analyst, Commissions Secretariat

**1. Meeting called to order**

The meeting was called to order at 2:12pm and a prayer was offered.

**2. Confirmation of Previous Minutes**

The minutes of the meeting of 16 December 2015 were approved.

**3. Matters Arising from the Previous Minutes**

**a. SPL (Am) Bill and SPL (Regulations)**

The Commissions Secretariat has now received a response from the Honourable Attorney General to the queries raised by the Commission relating to changes to the SPL (Am) Bill and were provided with those responses. In addition, Members received a finalised draft of the proposed Standards in Public Life (Amendment) Bill, 2016 which is in the process of being submitted to Cabinet for approval. The Commission continues to have concerns regarding several of the proposed amendments and thus the draft response to the Honourable Premier was redrafted to include those concerns.

**b. Procurement Legislation**

The Secretariat informed Members that the Procurement Team was in the process of reviewing the questions/concerns submitted on the Commission's behalf and will shortly be providing a response. Following the receipt of such a response the Commission will again consider the matter.

#### **4. New Business**

##### **a. Tenth Report of the Commission**

The Chairman has been provided with the first draft of the Tenth Report of the Commission covering the period of work from 1 August 2015 – 31 January 2016. Following her review of the Report it will be circulated to all members for input.

##### **b. Second Annual Commonwealth Caribbean Association of Integrity Commissions & Anti-Corruption Bodies Conference**

The Chairman has confirmed her attendance at the Second Annual Conference to be held in Trinidad and Tobago from 29 February to 4 March 2016. Although on this occasion the invitation was extended to two members of the Commission, at this time no other member of the Commission is able to attend with the Chairman due to their work schedules, however this will be confirmed within the next day.

#### **5. Any Other Business**

##### **a. Meeting with the Leader of the Opposition**

As was agreed at the last meeting, the Secretariat would not be following up further with this invitation. It was confirmed by the Secretariat, however, that no response to the earlier invitations has been received. It was agreed that the Secretariat would now extend the invitation to other Members of the Legislative Assembly on a district by district basis. Meetings will be arranged once per month until concluded.

##### **b. Public Awareness and Public Education Opportunities**

Members again discussed possible public awareness and public education opportunities which the Commission could participate in during 2016. Opportunities such as an improved website, as well as appearances by Members in the media, schools and community organisations were discussed. Members were reminded to forward the information related to their availability over the next three months so that the Secretariat may put together a draft schedule of events for consideration at the next meeting.

#### **6. Action Items**

##### **Members were asked to:**

- a. Review the Tenth Report once received;
- b. Confirm their ability to attend the Second Annual Conference; and
- c. Provide the Secretariat with their availability over the next three months to engage in meetings with Members of the Legislative Assembly and in public relation and public education opportunities.

##### **The Secretariat was asked to:**

- a. Submit the final draft letter to the Honourable Premier as detailed in 3.a. above;

- b. Invite Members of the Legislative Assembly to meet with the Commission as detailed in 5.a. above; and
- c. identify public relations and public education opportunities for Commission members to engage in.

**7. Items to be discussed at the next meeting**

- a. SPL 2014, SPL (Am) Bill and SPL (Regulations)
- b. Procurement Legislation
- c. Tenth Report of the Commission
- d. Second Annual Commonwealth Caribbean Association of Integrity Commissions & Anti-Corruption Bodies Conference
- e. Meetings with Members of the Legislative Assembly
- f. Public Awareness and Public Education Opportunities

**8. Next meeting**

The date of the next meeting is 10 March 2016 at 2pm.

**9. Meeting with the Office of the Auditor General (OAG) (3:30pm)**

Members met with the Audit Principal, Performance Auditing from the OAG. Mr. Reuben requested the meeting in order to introduce the work of the OAG and gain a better understanding of the work of the Commission. The discussion was useful and provided both parties with a better insight as to the goals of each entity. It was agreed the entities would work together, insofar as possible, whilst ensuring and respecting the boundaries of their respective independence.

**10. Adjournment**

The meeting was adjourned at 5:00pm.



**Rosie Whittaker-Myles**

**CHAIRMAN**

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