

**THE COMMISSION FOR STANDARDS IN PUBLIC LIFE**

**2<sup>nd</sup> MEETING OF 2011**

**MINUTES**

**21 FEBRUARY, 2011**

**CONFERENCE ROOM**

**COMMISSIONS SECRETARIAT**

**PRESENT:** Karin M. Thompson                      Chair  
Nyda Mae Flatley                              Member  
Hedley Robinson                              Member

**APOLOGIES:** Roy McTaggart                      Member  
Pastor Winston Rose                      Member

**SECRETARIAT MEMBERS PRESENT:**  
Laura Jackson                              Analyst, Commissions Secretariat

**1. Meeting called to order**

The meeting was called to order at 2:45 pm. Mr. Robinson opened the meeting with a prayer and the Chair then welcomed all members of the Commission.

**2. Confirmation of Previous Minutes**

The minutes of the previous meeting held on 17 January, 2011 were approved.

**3. Outstanding Business**

a. Review of 3<sup>rd</sup> draft of SPL Bill

It was confirmed that since the last meeting, the Secretariat has continued on behalf of the Commission to work on its research and recommendations for the draft SPL Bill 2011. The Chair informed the other Commission members of the strides made to date and what is still outstanding before a fourth draft can be finalized by the Legal Department before it is made available to stakeholders for review.

**4. New Business**

a. Second Report of the Commission

The Chair confirmed that the second report of the Commission dated 8<sup>th</sup> February 2011 was submitted to the Deputy Governor for tabling at the Legislative Assembly. His Excellency the Governor and the Honourable Premier each received a courtesy copy of the Commission's report in accordance with its established procedure. Once the Report has been tabled, it will be released as a public document and posted on the Commission's website: [www.standardsinpubliclifecommission.ky](http://www.standardsinpubliclifecommission.ky).

## **5. Any other business**

### **a. The Commission's next phase of work**

The Commission discussed the need to next turn its attention to considering the general practice and procedure governing contracts falling outside the CTC's remit including those evaluated by a Tender's Committee established by a Chief Officer of a purchasing "prescribed entity, statutory authority or government body." In so doing, it was agreed that the Commission will focus on the following:

- a. the need to ascertain whether any changes should be made to the process which governs lesser contracts.
- b. the question of appointments to statutory boards and how conflicts of interests or corruption (whether real or perceived) can be avoided during this process.
- c. any particular qualifications that may be required of the CTC members with a view to ensuring that they are equipped to make the necessary decisions and handle matters falling within their remit.
- d. whether any specific professional expertise is required by these bodies where the scope of their work requires or would benefit from such skills in their operational processes.
- e. the issue of exemption and discretion in the procurement process in further detail to ascertain the best practices and policies for effective and transparent tendering processes.

### **b. Training Opportunities for the CSPL**

Members were advised that the Secretariat continues to explore possible training opportunities for the Commission and is still awaiting confirmation of Professor Jowell's schedule to accommodate this. The Commission will also utilize all relevant information recommendations or advice that may be afforded through the kind auspices of the office of the Auditor General to assist in completing its ongoing review of the public procurement process.

### **c. Public Education Campaign**

The Commission discussed the merit of a public education campaign and the importance of garnering a greater awareness of the public's perception and/or attitudes towards all issues concerning standards in public life and the constitutional responsibilities of the CSPL. The Commission recognizes that such educational and public relations endeavors cannot be considered until the enabling legislation comes into effect however the Commission wished to cite for the minutes, its intent to embark on a fully comprehensive public education scheme once the draft SPL Bill has been passed and the Commission has a legislative platform from which to work from in carrying out its duties.

## **6. Items to be discussed at next meeting**

- i. SPL Bill 2011 [Fourth Draft]
- ii. Preliminary discussions re: the public procurement procedures for lesser contracts falling outside the scope of the CTC.

## **7. Action List**

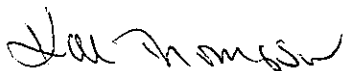
- i. The Secretariat will continue to assist the Commission in its work on reviewing and making recommendations to the Legal Drafting Department regarding the draft SPL Bill 2011.
- ii. The CSPL Policy and Procedures Manual will also be updated following the changes made to the fourth draft of the CSPL Bill so that both documents may work in tandem as necessary.

## **8. Next meeting**

The next meeting of the CSPL will be held on 21 March, 2011 at 2:30 pm in the Commissions Secretariat boardroom.

## 9. Adjournment

The meeting was adjourned at 4:45pm.



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**Karin Thompson**  
**CHAIRMAN**  
**COMMISSION FOR STANDARDS IN PUBLIC LIFE**