

MINUTES
#1 MEETING OF THE COMMISSION FOR STANDARDS IN PUBLIC LIFE
15 FEBRUARY 2010
CONFERENCE ROOM
COMMISSIONS SECRETARIAT

PRESENT:	Karin Thompson	Chair
	Pastor Winston Rose	Member
	Nyda Mae Flatley	Member
	Roy McTaggart	Member
	Hedley Robinson	Member
	Deborah Bodden	Manager, Commissions Secretariat
	Jason Webster	Analyst, Commissions Secretariat

APOLOGIES: N/A

1. Meeting called to order

The meeting was called to order at 2:50 pm. Pastor Rose opened with a prayer and the Chair welcomed everyone to the first official meeting. Introductions were exchanged.

2. New Business

a. Constitutional responsibilities

The Chair discussed the constitutional responsibilities (per sec. 117 and s. 121) required of the Commission. All members agreed to do their best to meet the remit envisaged in this legislation.

b. Attendance requirements

- i. The Chair reminded the Commission that per their term of appointment letters, each member must seek permission from HE Governor prior to their absence from any meeting. Therefore the CSPL must remain cognizant of the fact that the attention of the Governor is not readily attainable and therefore no member should wait until the last moment to seek permission to be absent.
- ii. The Chair reiterated that per section 117 6 (b) the Constitution states; if a member is absent from three (3) consecutive meetings of the Commission, their office will become vacant unless the said absences have been approved by the Governor.
- iii. The Chair placed on record her intent to make her personal boardroom available to facilitate meetings in the event that the Commission Secretariat's boardroom is not available after hours or on short notice. However, in an effort to retain the independence of the CSPL, the Chair confirmed her preference for the meetings of the Commission to take place within the Office of the Commissions Secretariat.

c. Register of Interests

- i. The Commission agreed the first order of business would be the Register of Interests.
- ii. The Commission determined that to effectively assume responsibility for the creation and maintenance of this document, the Commission would also research the procedures used in other jurisdictions and examine the local Register of Interests Law 1996.

d. Minutes

- i. Minutes of the previous meeting will be confirmed at the beginning of each following meeting by general consensus.
- ii. The analyst for the CSPL will forward the draft minutes to the Chair as soon as possible after the meeting has adjourned.
- iii. The minutes for all Commission meetings will be posted on its website following confirmation. However the CSPL agreed that any sensitive information (in conjunction with guidelines provided by the FOI Law, 2007) will be redacted prior to the posting of the said minutes.

e. Presentation

- i. Mr. Peter Gough, Strategic Advisor to the Deputy Governor, made a presentation to the Commission entitled "Structure & Organization of Government/Ethics and Standards in the Public Service".
- ii. A handout of the presentation was given to each member of the Commission.

f. Relevant Laws

- i. The Commission agreed that the most relevant local laws for consideration in meeting their remit were –
The Public Service Management Law;
The Anti-Corruption Law;
The Register of Interest Law, 1996
The Public Management and Finance Law (2005 Revision)
The Freedom of Information Law, 2007
- ii. The Chair volunteered to provide these laws to the other members of the Commission with the assistance of the Secretariat.

g. Meeting agenda

- i. The Commission confirmed that the Chair will approve all meeting agendas and circulate to members of the Commission four (4) to five (5) days prior to the upcoming meeting.

h. Procedure manual

- i. The Commission agreed on a procedure manual being created.
- ii. The Chair volunteered to circulate a copy of the Civil Service Appeals Commission's Procedural Manual for review.

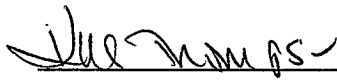
3. Items to be discussed at next meeting

4. Next meeting

- i. It was agreed that the next meeting will be held on 15 March, 2010 at 2:30 pm in the Commissions Secretariat boardroom.

5. Adjournment

The meeting was adjourned at 4:10 pm.



Mrs. Karin Thompson

CHAIR

COMMISSION FOR STANDARDS IN PUBLIC LIFE